



State Medical Faculty of West Bengal

14-C, Beliaghata Main Road, Kolkata – 700 085

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No.: 4421

-F - 462/2025

25th February, 2026

Notice regarding Schedule for Offline Mop-Up Counselling against the vacant seats for Admission to Diploma in Pharmacy Course for the Academic Year 2025 in the Three Govt. Pharmacy Institutes, viz. Institute of Pharmacy, Kalyani; Institute of Pharmacy, Bankura, and, Institute of Pharmacy, Jalpaiguri

All Re-Registered Candidates for participating Mop-Up Counselling of Diploma in Pharmacy Course are being informed that the **Admission through Offline Mop-Up Counselling against the vacant seats and subsequent Document Verification for Diploma in Pharmacy Course for the Academic Year 2025 in the aforesaid three Govt. Pharmacy Institutes will be held on 27th February, 2026 at the State Medical Faculty of West Bengal Office, situated at 14-C, Beliaghata Main Road, Kolkata – 700 085 from 10.00 A.M.**

PROCEDURE FOR COUNSELLING & DOCUMENT VERIFICATION

1. Only those Re-Registered candidates who had registered themselves for participating in the Mop-Up Counselling for admission in three aforementioned Govt. Pharmacy Institutes to D. Pharm Course for the year 2025 are eligible for Mop-Up Counselling.
2. A candidate, who has taken admission in D. Pharm Course in any of the aforementioned three Govt. Pharmacy Institutes, is not eligible for participation in Mop-Up Counselling.

For the purpose of Mop-Up Counselling, Merit Listed & Re-Registered candidates are advised to bring the Original & Self Attested Xerox Copies of following documents invariably:-

- i. *Filled-in Application form for participating Mop-Up Counselling (Annexure-I, as mentioned in the previous Notification vide No.: 4223 –F -462/2025, Dated: 17th February, 2026)*
- ii. *Receipt of Online Application Fee of ₹600/-*
- iii. *Receipt of Counselling Registration Fee of ₹200/- for participating in the Mop-Up Counselling, for the Academic Year-2025. [Two copies][Must required]*
- iv. Age Proof (Birth Certificate/ Madhyamik Admit Card).
- v. Marksheet & Certificate of Higher Secondary (10+2) or Equivalent Examination.
- vi. Domicile Certificate from the Appropriate Authority.
- vii. Original Eye Check-up Certificate from the Registered Eye Specialist.
- viii. Original Medical Fitness certificate from the Registered Medical Practitioner.
- ix. Original & Updated Category Certificate (SC/ST/OBC-A/OBC-B in appropriate cases) [if applicable]
(a) The Candidates claiming OBC Category should bring a declaration in the non-judicial stamp paper as per proforma, without which no claim would be entertain (previous Notification vide No.: 2458 –F – 462/2025, Dated: 30th October, 2025).
- x. EWS certificate in the prescribed format by the appropriate authority.
(a) Self Declaration by the applicant seeking Income and Asset Certificate in regards to Sub-Caste, family income and Assets or by the Guardian in case of minor.
- xi. Character Certificate.
- xii. Aadhaar Card.
- xiii. Self undertaking by the candidate in the prescribed format.
- xiv. **Four Copies Passport Size recent Colour Photo.**

Note: Candidates, who have not uploaded required documents during the Online Application, he/she must bring Original document(s) as well as submit self attested Xerox copies of required document(s) at the time of Counselling & Document Verification for Admission, if required.

3. In the matter of allocation/admission of a candidate in a particular Institute, the decision of the President, State Medical Faculty of West Bengal shall be final and binding on the candidate.
4. This is being reiterated that once admitted, there will no allowance for Upgrading/Changing the Institution, as specified in the previous Notification vide No.: 2458 –F – 462/2025, Dated: 30th October, 2025.
5. Counselling will be closed on 5.00 p.m. and/or immediately after all seats have been filled up, or, the Combined Merit List is exhausted, whichever is earlier.
6. During the period of undergoing D. Pharm Course, studying in any other course is not allowed.
7. Mere Merit listing the candidates does not entitle them for any right or claim for the admission to D. Pharm Course in 2025.
8. During document verification if, at any stage, it is found that an applicant is ineligible as per prescribed eligibility norms, his/her candidature will stand cancelled, even if his/her name is in the provisional merit list, or seat is allotted to him/her, or takes admission and gets registered.

Reporting date at enrolled College with all required Admission document(s) is 2nd March, 2026

COUNSELLING WILL BE CLOSED ON 5.00 P.M. AND/OR IMMEDIATELY AFTER ALL SEATS HAVE BEEN FILLED UP, OR, THE COMBINED MERIT LIST IS EXHAUSTED, WHICHEVER IS EARLIER.

Venue for Offline Mop-Up Counselling & Document Verification for Admission to Diploma in Pharmacy Course in the Three Govt. Pharmacy Institutions

**AT THE OFFICE OF THE
STATE MEDICAL FACULTY OF WEST BENGAL,
14-C, BELIAGHATA MAIN ROAD, KOLKATA – 700 085**



[Debnath Ghosh]
Secretary-in-Charge,
State Medical Faculty of West Bengal